

Titus County
Training & Travel Authorization Form

Person requesting training: Aaron Baxter, Scott, Wildey, Chris Durant

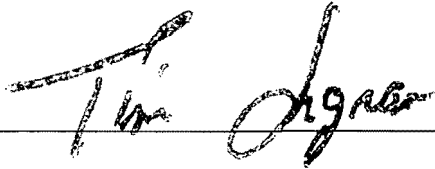
Job Title: Sgt. Investigator, Sgt. Investigator, Patrol Cpl.

Date of request: (Must be 30 days prior to training) 11/22/2013

1. Title of conference, seminar or training Basic Hostage Negotiation
2. Destination/location of training Tyler, Texas
3. Is training Mandatory or optional No ?
4. Dates of training: 12/16/2013 to 12/20/2013
5. Dates of actual travel: 12/16/2013 to 12/20/2013
6. Cost of Registration. \$None
7. Total cost of meals (\$20 per day): \$300.00
8. Total Cost of Hotel/Motel accommodations \$None
9. Will you travel by carpooling or by your personal vehicle? Yes
If carpooling, will the vehicle used be your personal vehicle? No
10. Approximate total cost of travel: None or the approximate total miles to be claimed None
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 300.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

11-22-2013

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Dianne Court
11-25-2013

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Date: 11/22/2013

To: Titus County Auditors Office

From: Sheriff Tim Ingram

Ref: Training Expenses

Employee(s): Scott Wildey, Aaron Baxter, Chris Durant Will need the following Checks for the requested training.

Registration / Test Fee: None Payable to: None

Per Diem 100.00 X 3 = 300.00 each.

Travel Expense: None

Thank You

Tim Ingram
Titus County Sheriff